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GOVT OF N.C.T. OF DELHI  
DRUGS CONTROL DEPARTMENT  
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F. No. 50(24)/DC/Estt./2023/1668

Date: 20/03/2024

**Public Notice on draft Recruitment Rules for the post of "Multi Tasking Staff" in Drugs Control Department, GNCTD**

In compliance with Services Department's Circular No. F.2(1)/RRs/2021/S-IV/676-680 dated 06.04.2021, draft Recruitment Rules for the post of "**Multi Tasking Staff**" in Drugs Control Department, GNCTD are annexed.

The stakeholders, if interested in making any comments or suggestions on the draft Recruitment Rules may do so in writing, within a period of 30 days from the date of publication of draft Recruitment Rules to Head of Office, Drugs Control Department, Govt. of NCT of Delhi, 4<sup>th</sup> Floor, F-17, Karkardooma, Shahdara, Delhi-110032 or at email address: [dirdcd@nic.in](mailto:dirdcd@nic.in).



(K.R. Chawla)  
Head of Office

(TO BE PUBLISHED IN THE PART-IV OF DELHI GAZETTE EXTRA ORDINARY)  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
(HEALTH AND FAMILY WELFARE DEPTT)  
9<sup>TH</sup> LEVEL, A-WING, DELHI SACHIVALAYA, NEW DELHI

Delhi, the ....., 2024

NOTIFICATION

F. No. 50(24)/DC/Estt./2023/.....In exercise of the powers conferred by the proviso to Article 309 of the constitution read with Government of India, Ministry of Home Affairs Notification No. S.O.3532 dated 24.09.1968, the Lt. Governor of the National Capital Territory of Delhi, hereby makes rules regulating the method of recruitment to the post of Multi Tasking Staff in the Drugs Control Department, Government of National Capital Territory of Delhi as following, namely:

**1. Short title and commencement-**

- (i) These rules may be called the Drugs Control Department, Multi Tasking Staff Recruitment Rules, 2024
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**2. Number of post, Classification and Pay Level in Pay Matrix-** The number of the said post, its classification and level in the pay matrix shall be specified in columns (2) to (4) of the Schedule annexed to these rules.

**3. Method of recruitment, age limit, qualifications, etc.-** The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule aforesaid.

**4. Disqualification.-**No person,

- (a) Who has entered into or contracted a marriage with a person having a spouse living;  
**or**
- (b) Who, having a spouse living, has entered into or contracted a marriage with any person,

Shall be eligible for appointment to the said post:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

**5. Power to Relax-** Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

**6. Saving-** Nothing in these rules, shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

## SCHEDULE

Recruitment Rules for the post of Multi Tasking Staff in the Drugs Control Department,  
Government of National Capital Territory of Delhi

Name of Post	Number of Posts	Classification of Post	Pay Level in the Pay Matrix	Whether Selection or Non-Selection Post	Age limit for direct recruits
1	2	3	4	5	6
Multi Tasking Staff	14* (2024) *Subject to variation dependent on work load	General Central Service, Group 'C' Non-Gazetted, Non-Ministerial	Level-1 (Rs. 18000-56900) of Pay Matrix	Not applicable	18-25* years  (The upper age limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government)  <b>Note:</b> The crucial date for determining the age limit shall be as advertised by Competent Authority  *In case of post being filled up by All-India Open Competition, the age limit would be between 18 years and 27 years

Educational and other Qualification required for Direct Recruits	Whether age & Educational Qualification prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption & percentage of vacancies to be filled by various methods
7	8	9	10
<b>Essential:</b> Matriculation or equivalent pass from Recognised Board/ University	Not applicable	Two years	100% by Direct recruitment

In case of Recruitment by Promotion/ deputation/ absorption grades from which Promotion/ deputation/ absorption to be made	If a DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
Not applicable	<p>Group 'C' DCC (for considering confirmation cases):</p> <ol style="list-style-type: none"> <li>1. Pr. Secretary/ Secretary (PWD) - <b>Chairperson</b></li> <li>2. Head of the Department concerned - <b>Member</b></li> <li>3. Deputy Secretary (UD) - <b>Member</b></li> </ol> <p><b>Note:</b> Senior most member of the Departmental Confirmation Committee shall act as Chairperson in case the notified Chairperson of Departmental Confirmation Committee happens to be junior to another member of the Departmental Confirmation Committee</p>	Not applicable

By order and in the name of  
the Lt. Governor, Delhi

Dy. Secretary, (H&FW)